



# SONAMUKHI COLLEGE

P.O. - Sonamukhi, Dist. - Bankura,  
West Bengal, India - 722 207

From : Dr. Bappaditya Mandal  
Principal

NAAC: B (2.38) 2016-17 Cycle

Ref. No. 202110071615/SC/22/Quotation

Date- 07/10/2021

## Quotation

Tender is being invited for the purchase of the following items. Reputed suppliers are requested to submit their sealed tender for the same within 23/10/2021 at 2.00 p.m. Sealed Tender/Tenders will be opened on 23/10/2021 at 3.00 p.m. at the office of Principal's chamber.

| Sl.No. | Item  | Brand | Quantity | Remarks                         |
|--------|-------|-------|----------|---------------------------------|
| 1.     | Xerox |       | 02 Pcs   | Mention specification & Company |

N.B. : Works quantity may be changed depending on the decision of Authority/Committee.

Notice Circulated to :

1. College Notice Board & College Website.
2. Email to office of the Hon'ble S.D.O ..Bishnupur
3. Email to office of the Hon'ble B.D.O., Sonamukhi Block. Sonamukhi College.
4. Sonamukhi Municipality Email.
5. Sonamukhi Sub-Post Office Email.

Sd/-

Principal

### General Terms & Conditions :

1. Materials delivered at the College premises in presence of College authority.
2. Brand/Company/Wood should be mentioned clearly in the quotation(s).
3. All types of taxes, freight charges and installation charges should be clearly mentioned including validity of rates.
4. The sealed quotation must be reached the College by Speed Post/Courier/Regd. Post or Hand delivery within stipulated date & time.
5. The College authority has every right to accept or reject whole quotation or partial quotation without showing any reason. Other than College personnel concerned, any other shall never be allowed to be present at the time of opening of quotations.
6. All payment will be made by A/C Payee Cheque payable at Sonamukhi Branch after receive and demo(if any) of item(s) satisfactorily by the competent authority of the College.
7. The College authority has full right to purchase any/all item(s) from the Company/distributor/dealer even after the invitation of quotation and comparison of rates.
8. Bank A/C No. and/or the A/C Name (means - in favour).
9. Bill, Challan, Work order copy & relevant paper(s) must be submitted after delivery for process of early payment.

*A. Mandal*

Principal

Sonamukhi College

Principal  
Sonamukhi College  
Sonamukhi, Bankura

07/10/21

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