



BANKURA UNIVERSITY

(West Bengal Act XIX of 2013- Bankura University Act, 2013)

Main Campus, P.O.: Purandarpur, Dist.: Bankura,

Pin- 722155, West Bengal

Office of the Controller of Examinations

Ref. No.: BKU/CE/UG/49/2022

Date: 06.02.2022

URGENT NOTIFICATION

Subject: Form fill-up for UG (Honours & Programme) Semester - I (both Regular & SNC) Examination of the A.Y. 2021- 22

As directed, it is hereby notified for information of all **UG (Honours & Programme) Semester - I** students (**both Regular & SNC**) of the A.Y. 2021 - 22 of Bankura University that form fill-up portal will be live at **5PM** on **07.02.2022**. It will remain active till **14.02.2022**. The students willing to appear in the aforesaid examination must fill-up the examination forms online.

A Student having SNC(s) in Semester - I is advised to fill-up the form, if the same has not been done yet, within the above-mentioned time interval.

Fees Payable:

Examination Fee of Rs 150/- for all **regular students (Honours & Programme)**

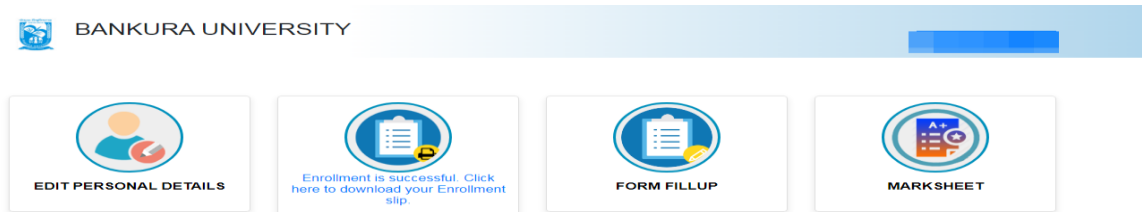
Examination Fee of Rs 100/- per paper / course for **all SNC** students

Any type of issue/problem faced while completing the activity may be intimated to payment@bankurauniv.ac.in

Procedure for Examination Form fill-up for UG (both Honours & Programme) Semesters III & V students (both Regular & SNC) in relation to UG Odd Semester Examinations of the A.Y. 2021- 22

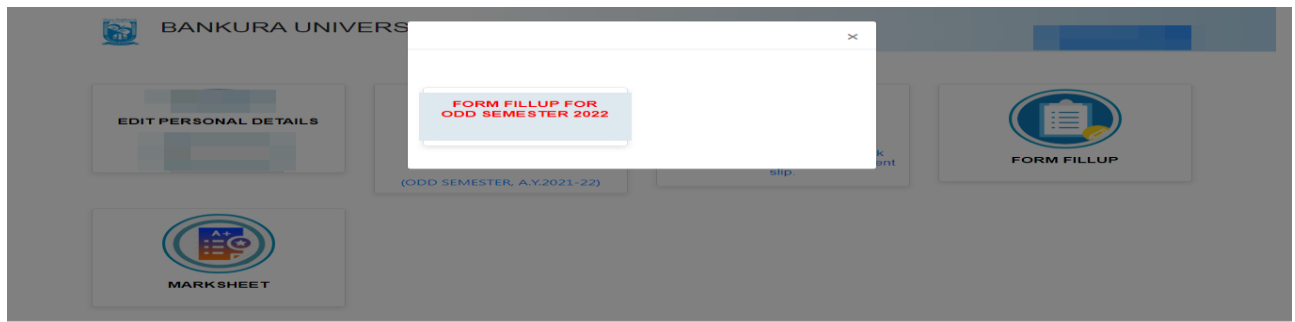
Step 1: Using **UID & Password** and entering the **Captcha** login to Bankura University Examination portal.

Step 2: Click on the **Form Fill-up** icon.



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Step3: Click on **FORM FILLUP FOR ODD SEMESTER 2022**



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Step 4: Check the courses/papers corresponding to current semester (for regular students) and click on the **check box**. The button **Submit for Form Fill-up (Regular)** will be enabled. Click on the button. In this step, only courses/papers corresponding to current semester (for regular students) will be selected.



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Check the courses/papers and number of SNC courses/papers, if any, carefully. If there is any error then don't proceed further to complete the process. Contact with your college immediately for necessary correction, if any

সমস্ত পেপার/কোর্স ওলো সতর্কতার সঙ্গে চেক কর। যদি পেপার/কোর্স অথবা/এবং SNC পেপার/কোর্স সংখ্যায় ভুল থাকে তবে ফর্ম ফিল আপ না করে ভুল ঠিক করার জন্য তাত্ক্ষণিক কলেজে যোগাযোগ কর।

Form Fillup

IN : BENGALI

I, declare that all the above information are correct to the best of my knowledge.

Submit for Form Fillup (Regular)

Form Fillup

IN : BENGALI

Paper 1 :

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I, declare that all the above information are correct to the best of my knowledge.

Submit for 1st year SNC Form Fillup

Semester	Course Code	Paper Type	Subject	Amount
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Total: **Rs 0 + 0**

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Step 5: Selected courses/papers corresponding to current semester will be displayed as in the following screen. Additionally, regular students with SNC/students want to appear only for SNC check the courses/papers carefully. Also check the **number of SNC courses/papers**. Click on the check box and finally click on Submit button(s). In this step SNC courses/papers, if any, will be selected.



Check the courses/papers and number of SNC courses/papers, if any, carefully. If there is any error then don't proceed further to complete the process. Contact with your college immediately for necessary correction, if any
 সমস্ত পেশারকোর্স গুলো পরিকল্পিত সঠিক ভাবেই যদি পেশারকোর্স রাখা হয়েছে: SNC পেশারকোর্স গুলোতে ভুল থাকে তবে খবর খিঁচ জ্ঞান না করে ভুল ঠিক করতে জমা তালিকাভুক্তি কলেজে যোগাযোগ করা।

Semester	Course Code	Paper Type	Subject	Amount
Regular Subjects (Sem - ...)				
				150
SNC Subjects (Sem - ...)				
				100

Total: **Rs 150 + 100**

If Transaction Got Deducted From the Account, Still Didn't Get Slip, Wait for atleast 24 Hours Before Making next Attempt, For the Previous Transaction to get Cleared

[Payment](#)

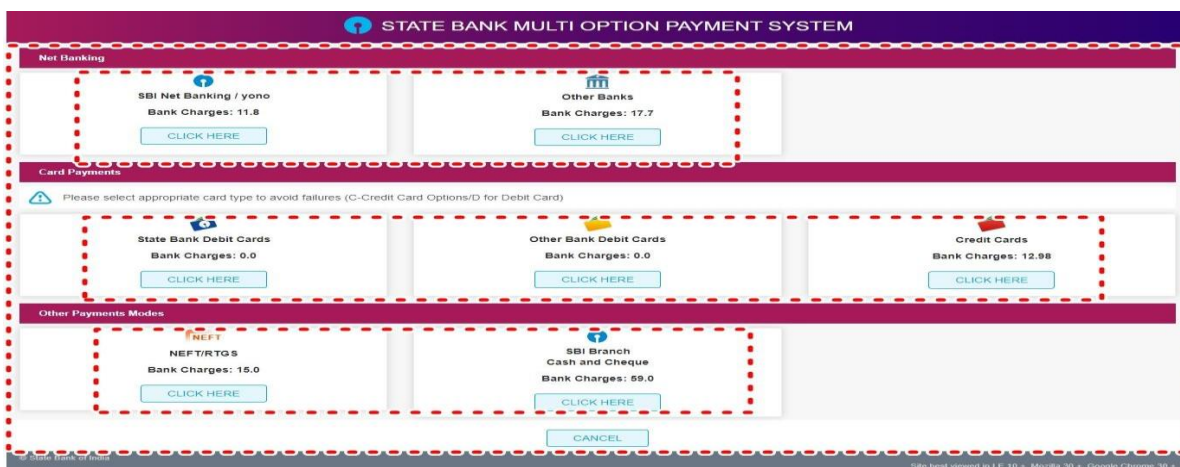
Note: For all the above-mentioned cases in Step 4 & Step 5, if there is any error(s) related to courses/papers or number of papers then don't proceed further to complete the process. Contact with your college immediately for necessary correction.

Step 6: After submission the following screen containing the submitted courses/papers along with total fees to be paid will appear. Click on **Payment**.

Step7: A security notification will appear on the screen. Click on **Click to Continue** to proceed.



Step8: Choose the desire payment mode to pay the fees by clicking on appropriate **CLICK HERE** button and proceed further to complete the payment.



Step9: After Payment a **Payment Receipt cum Acknowledgement slip** of filled up Form will be generated. Take a print out of the slip.

BANKURA UNIVERSITY

Application For Examination Form Fillup

05-01-2022

To: The Controller of Examinations
Bankura University,
P.O -Purandarpur, Dist- Bankura, WB PIN- 722105

Through:
The Principal/Teacher-in-Charge/Officer-in-Charge of _____
Ref: _____

Sr: _____

With reference to the subject mentioned above and as per provision in the Regulations of Bankura University, I am applying for Form Fillup in the academic year _____ with the following details:

UID No: _____
Name: _____
College/University: _____
Transaction Id: _____
Payment Date: 05-01-2022
Payment Status: Success

Course Code	Course Title

I have gone through the Regulations of the University and understand that my eligibility for appearing in the End Semester Examinations would be based on appearing for all Internal Assessment examinations/evaluations of the courses and fulfilling attendance/criterion in the semester.

Subject to verification by HOD/Principal/TIG/IOC for verification.

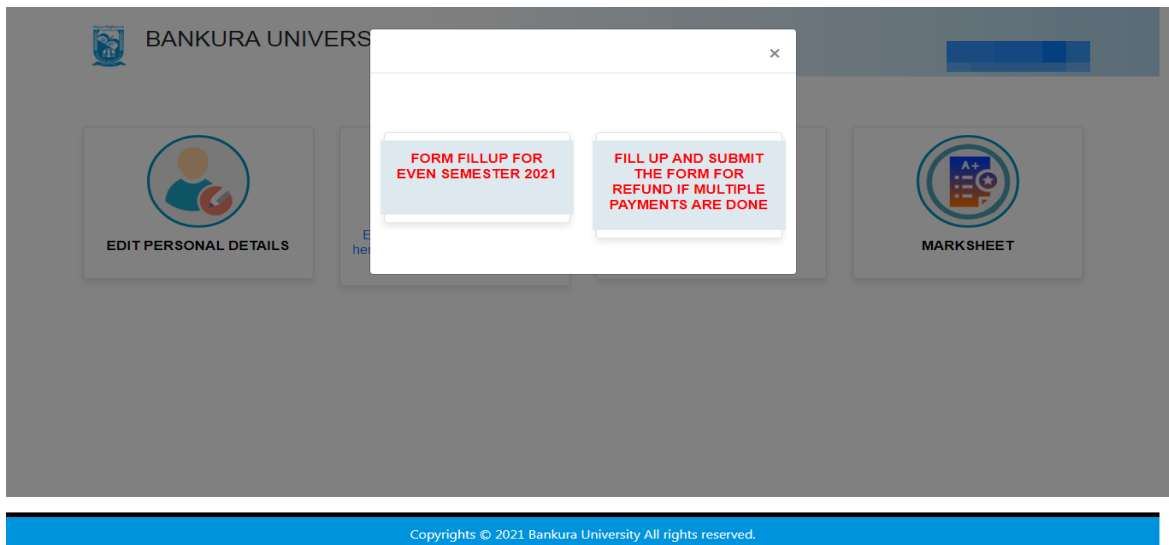
Thanking you,
Signature of the Candidate

PRINT

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Procedure for refund request if multiple payments are done

- STEP 1:** Using **UID& Password** and entering the **Captcha** login to Bankura University Examination portal.
Step 2: Click on **FILL UP AND SUBMIT THE FORM FOR REFUND IF MULTIPLEPAYMENTS ARE DONE**.



- Step3:** Fill up the form with appropriate details and click on the **Submit** button to generate multiple payments refund request.



Form related to multiple payments refund information

Payment reference no('s):

Account Number (Where refund will be done):

Retype Account Number:

A/C Holder Name:

Bank Name:

Branch Name:

IFSC Code:

After submission of this form don't worry, please be patient. Your additional money will be refunded soon to your bank account if your claim is found valid after verification.

In case of any query please Email to bkupayment@gmail.com



Sd/-

Dr. Shibaji Panda
Controller of Examinations

Copy to:

1. The Registrar, Bankura University
2. The Finance Officer, Bankura University
3. The Dean, Bankura University
4. The Inspector of Colleges, Bankura University
5. All Principals/TiCs/OiCs of affiliated colleges of Bankura University
6. The Co-ordinator Santali Vernacular, Bankura University
7. The Secretary to the Hon'ble Vice Chancellor, Bankura University